

**Community Justice Society (CJS)
Restorative Justice Caseworker (*Union Designated Competition for African Nova Scotians*)
Full time (Union Position)**

The Community Justice Society is a non-profit organization that delivers the Nova Scotia Restorative Justice Program (NSRJP) within the Halifax Regional Municipality. In addition to NSRJP, the Society offers programming, using a restorative practice lens, to their clients in a safe, respectful and empowering atmosphere. The Society invites interested **African Canadian candidates** who enjoy a challenging and fast-paced work environment to apply for the position of Restorative Justice (RJ) Caseworker.

Duties and Responsibilities:

The RJ Caseworker is assigned to specific communities, and is responsible for engaging all stakeholders in each case referred to the NSRJP. Stakeholders include offenders, victims, community members, police officers, probation officers, and other criminal justice partners. The NSRJP RJ Caseworker also works from a principled position adhering to the established Best Practice Standard and Nova Scotia Department of Justice NSRJP Protocols. Specific tasks include but are not limited to:

- Intake and Session preparation meetings with case stakeholders
- Case review and planning
- RJ conference planning and implementation
- Managing assigned case load
- Facilitate RJ Sessions as required
- Facilitate programs as required
- Network with community agencies to strengthen program delivery
- Liaise with Police, Community Corrections, Crown, and the Courts in HRM (Halifax Regional Municipality) when/where required
- Participate in regular case supervision meetings and training
- Produce clear, concise and timely case notes and reports
- Develop work plans based on referral trends and community assignments

Qualifications

The successful candidate will have:

- University degree in a relevant field AND minimum one year experience in a related position OR equivalent combination of education and experience*
- Strong written and verbal communication skills
- Experience managing a caseload and clear grasp of casework protocols
- Knowledge of restorative principles and practices
- Demonstrated ability to work collaboratively, build strong relationships, lead others or teams
- Demonstrated group facilitation skills and conflict resolution skills
- Working understanding of issues and concerns of youth and adult offenders and victims of crime
- Keen awareness of issues facing diverse communities
- Ability to work in partnership with stakeholder agencies and volunteers
- Ability to be flexible
- Strong computer literacy required

The successful candidate will have access to a reliable transportation and will possess a suitable driver's abstract.

**Applicants relying on an equivalent combination of education and/or experience must clearly state such equivalencies in their cover letter.*

Assets:

Preference will be given to candidates who possess practical experience in a restorative justice model and who have demonstrated case management experience. Demonstrated ability working with and relating to adolescent males would also be an asset. Experience and knowledge of the African Nova Scotian communities would also be considered an asset.

Please note this is a union designated competition for African Nova Scotians.

The salary for this full time unionized position is commensurate with Department of Justice funding.

Send resume and cover letter no later than Tuesday, October 17th at 11:59pm, via email: hire@communityjusticesociety.org or fax: 902-424-3950. No phone calls please. We thank all applicants; only those selected for an interview will be contacted.